



PRO TALENTS RECRUITMENT

**A specialist recruitment firm dedicated to meeting
the staffing needs of employers and growing Australia
- efficiently & cost effectively !**

- **Accounting**
- **Business Administration**
- **Engineering**
- **Information Technology**





Our Philosophy

To tap into Local and International candidate markets to introduce exceptional professionals to our clients seeking to recruit talented staff from the current skilled labour shortage market whilst nurturing the best of professional relationships to create a win-win situation.



Introduction

Pro Talents Recruitment is a unique recruitment agency devoted to Local and International professionals who are legally entitled to work in Australia. Our main objective is to build a strong bridge between the experienced candidates who are seeking professional work and the employers who are looking for enthusiastic and qualified permanent staff. We have a team of passionate, focused and personable consultants who have proven skills in their chosen sectors to match the most suitable candidates with the employers.

Our Expertise

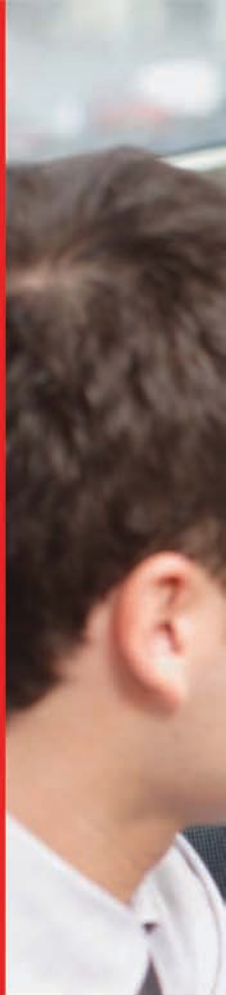
Many experienced and qualified candidates register with us for work on our highly popular website and update us with their experience level in a continuous basis. Thus, we have a live database of thousands of job seeking professionals from various backgrounds and experience.

We explore untapped markets which are usually ignored by other recruiters to identify pool of talents. Our candidates are locals, recent skilled migrants and international graduates from many different countries. They are degree qualified, locally experienced, have excellent communication skills and are mostly bilingual. We are committed to bringing the hardworking, skilled, qualified, flexible and reliable candidates within the reach of quality employers through excellent recruitment service and at an affordable fee unmatched by our competitors.

Our Specialisation

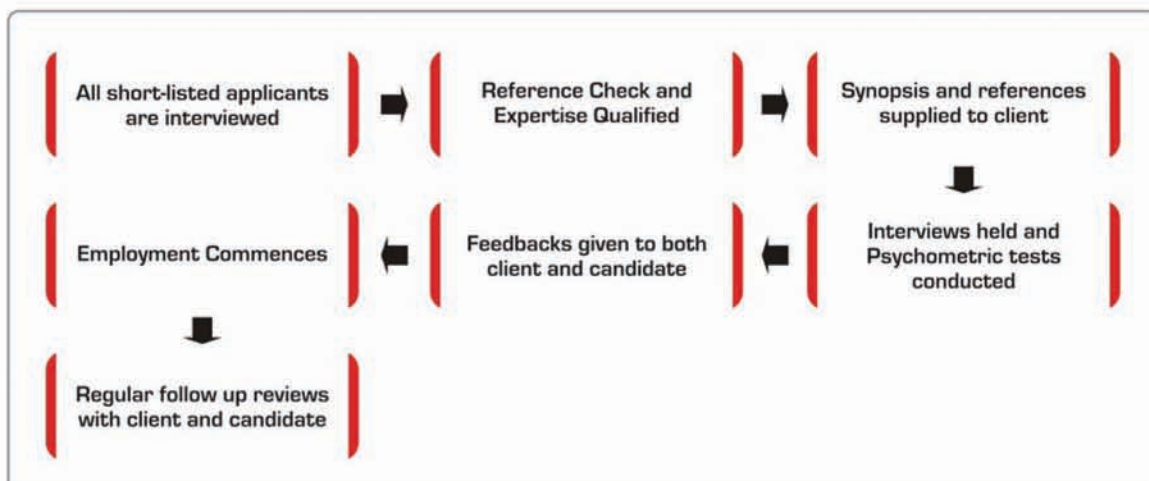
We specialise in the recruitment of professional staff across a range of professions:

- **Accounting:**
Accountant, Assistant Accountant, Trainee Accountant, Accounts Payable/Receivable Clerk, Payroll Officer, Bookkeeper, Tax Consultant, Auditor etc.
- **Information Technology:**
Helpdesk Analyst, PC Technician, Programmer, Technical Support Officer, Database Developer, Network Engineer, Hardware Engineer, Web Designer, Junior Administrator, Software Testing Technician etc.
- **Engineering:**
Site Engineer, Design Engineer, Estimator, Quality Assurance Officer, Project Coordinator, Sales Engineer etc.
- **Business Administration:**
Administration Assistant, Marketing Assistant, Sales Assistant, HR Assistant, PR Assistant, Legal Assistant, Graphic Designer, etc.



Placement Process

At Pro Talents Recruitment, we pride ourselves on finding candidates of the highest calibre. We use the following process to locate them:





Building Relationship

It is essential that we take on your needs as our own, so that we can deliver resounding results for you, your company and its new employee. Over time, we like to build on the relationship so that the process of finding the right people becomes an efficient and simple task during this often-stressful period for your company.

Why Us?

It is widely reported that Australia is facing the skills crisis and it is hard to find good employees! Pro Talents Recruitment is the first recruitment agency of its kind in Australia who is able to tap into the pool of qualified international and recent skilled migrant candidates residing in Australia. Thus, there is an abundance of skilled and experienced employees within our database.

We ensure that our network and selection process of our candidates is of an exceptionally high standard. It is our aim, to ensure that these professionals are matched with equally impressive businesses.

Our team of recruiters individually source each candidate, so that we can offer a personal service that revolves around efficiency, detail and accuracy. Where time is money, speed and quality is of the essence.

Our Commitment to you

- **Quality Staff Guarantee:**
We are committed in bringing the hardworking, skilled, qualified, flexible and reliable candidates within the reach of quality employers through our vigorous recruitment process.
- **International Talent Pool:**
Many of our candidates are bilingual who can broaden your client base in new markets and increase customer satisfaction.
- **Staff Placement Guarantee:**
We guarantee you the staff for up to 6 months (double the industry average) and you are able to keep them employed for as long as required. We also provide an unconditional financial guarantee for your peace of mind.
- **Risk-free Recruitment:**
Depending on the job, we can organise a trial period so that you have the chance to try the candidate before hiring, and the candidate has an opportunity to show how they can be a valuable employee .
- **Maximum ROI:**
Our placement fees are highly competitive and we source the best staff possible within your budgeted salary who are highly productive and loyal.



Our 100 Day 100% Money Back Guarantee

At PRO TALENTS RECRUITMENT, we work to high standards and we work with highly motivated candidates. We are utterly confident in our choice of candidates' capabilities, enthusiasm and loyalty and we are certain that they'll perform to their best ability to fulfil our client's needs and remain loyal in the job to maximise their ROI. So much so, we offer our unique unconditional financial guarantee to our clients.

Unconditional means, quite simply, that if a PRO TALENTS RECRUITMENT's client is not happy with one of our staff, then they don't pay! We suffer a severe financial penalty for getting it wrong.

Our unconditional financial guarantee is the longest and strongest in the industry. If a PRO TALENTS RECRUITMENT's permanent placement terminates within the first 100 days and we are unable to refill your vacancy, your entire fee is refunded.

We only request you to pay the initial invoice by the due date to validate this guarantee and then you can relax with peace of mind!

Our Services

The very first step that we will take in your recruitment search is by listening to your needs. In the majority of cases we will come to your business to discuss your brief, the role and your requirements but also to ascertain a deeper understanding for your business and to glean a feel for your business culture so that we can find the best possible candidates for the role.

We will advertise the position in the major jobsites including our website: www.studyandwork.com.au and to our entire database of candidates. We interview candidates to your specifications so that only suitable people are sent to you for your approval.

Once the role is briefed and we find a potential candidate, your Recruitment consultant will liaise with you to ascertain the following:

1. A timetable for the recruitment process
2. Your availability for 1st round interviews
3. Having agreed interview dates with the candidates, we will then brief you on the candidates prior to your interview.
4. Post interview we gain feedback from the candidate
5. Post interview we gain feedback from you
6. We notify both successful and unsuccessful candidates of the outcome

A once off Placement Fee will apply once you accept one of our candidates. Our service provides a cost-effective and risk free solution for recruitment, with the added benefit of no cost involved until we successfully place a candidate. Try us out and we will certainly try and exceed your expectations!



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